

United States Department of the Interior  
U.S. Fish and Wildlife Service  
**National Wildlife Refuge System**  
**General Special Use**  
**Application and Permit**

OMB Control Number 1018-0102  
Expiration Date: 06/30/2014

Name of Refuge \_\_\_\_\_

Address \_\_\_\_\_

Attn: (Refuge Official) \_\_\_\_\_

Phone # \_\_\_\_\_ E-mail \_\_\_\_\_

## Application

(To be filled out by applicant. Note: Not all information is required for each use.  
See instructions at the end of the notice.)

1) ☐ New ☐ Renewal ☐ Modification ☐ Other \_\_\_\_\_

## Applicant Information

2) Full Name: \_\_\_\_\_ 6) Phone #: \_\_\_\_\_

3) Organization: \_\_\_\_\_ 7) Fax #: \_\_\_\_\_

4) Address: \_\_\_\_\_ 8) E-mail: \_\_\_\_\_

5) City/State/Zip: \_\_\_\_\_

9) Assistants/Subcontractors/Subpermittees: (List full names, addresses and phone #'s and specifically describe services provided if subcontractors are used.)

## Activity Information

10) Activity type: ☐ Event ☐ Wood Cutting ☐ Group Visit ☐ Cabin/Subsistence Cabin ☐ Educational Activity  
☐ Other \_\_\_\_\_

11) Describe Activity: (Specifically identify timing, frequency, and how the event is expected to proceed.)

12) Activity/site occupancy timeline: (Specifically identify beginning and ending dates, site occupation timeline, hours, clean-up and other major events.)

(Depending on the activity for which you are requesting a permit, we may ask you for the following activity information.  
Please contact the specific refuge where the activity is being conducted to determine what activity information is required.)

13) Expected number of participants:

Children \_\_\_\_\_ Adults \_\_\_\_\_ Total \_\_\_\_\_

14) Grade level of educational group:

Grade \_\_\_\_\_ ☐ N/A

15) Will staff time/assistance be required?

☐ Yes ☐ No ☐ N/A

16a) Plan of Operation required? ☐ Yes ☐ No ☐ N/A

16b) Plan of Operation attached? ☐ Yes ☐ No

17) Location: (Specifically identify location; GPS location preferred.)

18a) Is map of location(s) required?

☐ Yes ☐ No ☐ N/A

18b) Is map of location(s) attached?

☐ Yes ☐ No

## Insurance Coverage/Certifications/Permits

19a) Is insurance required?

☐ Yes ☐ No ☐ N/A

19b) Insurance: (Provided carrier, type and policy number)

\_\_\_\_\_

20) Other licenses/certifications/permits required: (Specifically identify licenses, certifications, and permits.)

## Logistics and Transportation

21) Does activity require personnel to stay overnight onsite? ☐ Yes ☐ No

22) Personnel involved:

23) Specifically describe **all** equipment/gear and materials used:

24) Transportation description(s) and license number(s) to access refuge(s): [Provide description of and specific auto license/boat/plane registration number(s).]

25) Specifically describe onsite work and/or living accommodations:

26) Specifically describe onsite hazardous material storage or other onsite material storage space:

27) Signature of Applicant \_\_\_\_\_

Date of Application: \_\_\_\_\_

Sign, date, and print this form and return it to the refuge for processing.  
Do not fill out information below this page.

PRINT FORM

# BOATING/FISHING ACCESS PERMIT 2014

## SPECIAL CONDITIONS:

1. Authorization is required prior to entering the refuge. Call the refuge office at 757/986-3705 Monday-Friday, 8:00 am- 4:00 pm, to make reservations no more than one day prior to each visit and to get the current gate combination. Depending on demand, it is possible that reservations will only be accepted for one weekend day at a time.
2. This permit is to allow vehicle access to launch a boat. Permittee must be transporting a boat.
3. Purple permit card must be displayed in vehicle window where it can be seen and read by Refuge Staff during your visit.
4. Vehicle must be parked in such a manner as to permit access by other vehicles. Do not park in the turn-around space at the Lake or block the boat ramp. After turning around at the Lake, parallel park heading west on shoulder of Interior Ditch Road.
5. Discharge of a firearm is prohibited.
6. Possession of alcohol is prohibited.
7. Fishing from the banks or ditches is prohibited.
8. Refuge is open sunrise to sunset only.
9. There is no swimming or diving allowed.
10. Only motors with 25 hp or less are permitted.
11. All other refuge regulations apply.

**A signed copy of this permit indicates your understanding of and agreement with the conditions. A signed copy must be returned to the refuge office before authorization for access will be granted. Violation of any of the above conditions is ground for suspension of the permit and/or fines.**

## For Official Use Only (This section to be filled out by refuge personnel only.)

### Special Use Permit

Permit #: \_\_\_\_\_

1) Date: \_\_\_\_\_ 2) ☐ Permit Approved ☐ Permit Denied 3) Station #: \_\_\_\_\_

4) Additional special conditions required: (Special conditions may include activity reports, before and after photographs, and other conditions.)

☐ Yes ☐ No ☐ N/A

Additional sheets attached:

☐ Yes ☐ No

5) Other licenses/permits required:

☐ Yes ☐ No ☐ N/A

Verification of other licenses/permits, type:

6) Insurance/certifications required:

☐ Yes ☐ No ☐ N/A

Verification of insurance/certification, type:

7) Record of Payments: ☐ Exempt ☐ Partial ☐ Full

Amount of payment: \_\_\_\_\_ Record of partial payment: \_\_\_\_\_

8) Bond posted: ☐ Yes ☐ No

This permit is issued by the U.S. Fish and Wildlife Service and accepted by the applicant signed below, subject to the terms, covenants, obligations, and reservations, expressed or implied herein, and to the notice, conditions, and requirements included or attached. A copy of this permit should be kept on hand so that it may be shown at any time to any refuge staff.

Permit approved and issued by (Signature and title):

\_\_\_\_\_  
Date: \_\_\_\_\_

Permit accepted by (Signature of applicant):

\_\_\_\_\_  
Date: \_\_\_\_\_